

Amphenol

Amphenol Canada Corp. an ISO 9001 Company is a subsidiary of Amphenol Corporation of Wallingford, CT. and is exclusively dedicated to the development, manufacturing and marketing of EMI filter connectors and filtering devices for both the aerospace and commercial market segments.

Title: Lead Hand/Team Leader

Reporting to: Production Supervisor

Role Description:

Responsible for the operation of a section within the Manufacturing function, supporting the Supervisor/Manager with the day-to-day management of their manufacturing area, overseeing a group of members, and ensuring an efficient operation in achieving business targets. Provide leadership and line management to the team. Coordinate workloads, provide support to ensure that the team delivers, monitor issues ensuring production targets (Key Performance Indicators (KPIs)) and quality standards are met in order to meet the requirements of the customer. Develop the team by focusing on individual & group performance to achieve high standards, whilst fostering a culture of safety.

ROLES & RESPONSIBILITIES:

- Work to ensure people and resources are applied in an efficient and effective manner to meet delivery requirements while achieving quality and safety standards
- Ensure that team members follow defined manufacturing procedures and comply with quality requirements
- Ensure full adherence to 5S (Sort, Set In Order, Shine, Standardize, Sustain) practices at all times
- Ensure equipment is within calibration date and all systems are functioning correctly
- Ensure all records are completed appropriately
- Ensure that non-conforming material is clearly identified and segregated
- Ensure achievement of production throughput against stated capacity targets.
- Ensure the team are aware of day to day targets and responsibilities
- Manage work order closures and stock control transactions
- Maintain visible lead for adherence to procedures and instructions
- Monitor change over and/or line set up efficiency
- Prepare line set-ups for following shifts, including quality first offs
- Ensure set up is in accordance to standard, and the standard is maintained through a formal approval process.
- Monitor and maintain all safety equipment and tools
- Perform root cause analysis and resolve problems
- Identify improvement opportunities
- Responsible for training of operators for products and processes within the local team
- Responsible for daily management and support for the team to achieve operational success
- Monitor time and attendance and ensure compliance with Company procedures
- Communicate Key Performance Indicators (KPIs) from the department plan so that each employee is aware of expectations and deliverables
- Provide product expertise within team, and respond to operator queries
- Work positively with support functions to fully define the processes/procedures/controls relevant to team activities. Provide support and input to continuous improvement activities within the team
- Other related duties as required

REQUIREMENTS:

General:

1. Must abide by all Health and Safety Rules and have demonstrated commitment to good housekeeping/organizational practices
2. Responsible for high Manufacturing Reporting Quality, Just-In-Time, and compliance to company standards
3. Maintain working relationships with others
4. Strive for continuous improvement in all aspects of the work environment, this includes active participation in company committees, project teams and relevant job training
5. Commit to your self-development goals as discussed with your supervisor and attend all company-sponsored training
6. ISO 9001 training

7. Work in a team to drive production volume and hit production targets
8. Ability to perform precise tasks quickly & effectively within assigned timeline
9. Ability to communicate clearly, strong listening skills & ability to follow instructions
10. Completion of other duties as required

Must Have:

- Lead Hand/Team Leader experience.
- Blueprint reading
- Minimum of grade 12 or equivalent
- Exercise considerable initiative/judgement in achieving production goals
- Work independently with minimal supervision
- Ability to lead by example, gain respect from team and communicate with clarity whilst demonstrating excellence in approach to work and people activities
- Excellent verbal and written communication skills
- Excellent organization skills
- Excellent problem-solving skills
- Ability to manage a wide variety of activities at the same time
- Ability to plan, analyze and challenge

Desired:

- Previous equipment/tooling set-up experience
- Inspection equipment experience
- General knowledge of connector products
- Able to work cross functionally and collaboratively with many stakeholders
- Strong PC skills and experience with Excel and Standard Analyses
- Knowledge of lean manufacturing techniques and recognized QC tools
- Understanding of production costs to include waste, downtime, scrap and re-work

Amphenol Canada is committed to developing inclusive, barrier-free selection processes and work environments. If contacted in relation to a job opportunity you should advise Amphenol, in a timely fashion, of the accommodation measures which must be taken to enable you to be assessed in a fair and equitable manner. Information received relating to accommodation measures will be addressed confidentially.