

Amphenol

Amphenol Canada Corp. an ISO 9001 Company is a subsidiary of Amphenol Corporation of Wallingford, CT. and is exclusively dedicated to the development, manufacturing and marketing of filter connector systems for both the aerospace and commercial market segments.

Title: Senior Buyer/Planner – Aero

Reporting To: Supply Chain Manager

General Description The top priorities regarding this position will be to provide on time delivery for customers, reduce inventory levels, monitor vendor performance and make improvements. The ideal candidate will possess excellent verbal and written English skills. Due to the nature of this position a customer focused person that is determined and dedicated to accuracy would be best suited. Performance will be measured by revenue reports and on time delivery reports. Opportunities for advancement and growth could be to Supply Chain or Planning Manager position.

Roles and Responsibilities:

- Planning, sourcing and procuring components and raw materials.
- Produce RFQs, competitive bids, bids evaluations utilizing cost benefit analysis.
- Manage vendor performance.
- Review vendor pricing and adapt way to reduce cost.
- Follow-up on shortages and communicate with production and assembly line.
- Maintain inventory level control.
- Resolve issues related to receiving and quality.
- Work with marketing, engineering and production personnel and maintain continuous supply of material.
- Create and track summary reports for all vendor issues.
- Identify area of opportunities for efficiency and cost reduction.
- Work with cross-functional teams (Engineering, Production & Finance)
- Perform day to day procurement activities.
- Ensure compliance to company purchasing policies and procedures.
- Continuously seek opportunities to improve external and internal processes
- Other related duties as assigned.

GENERAL REQUIREMENTS:

1. Must abide by all Health and Safety Rules and have demonstrated commitment to good housekeeping/organizational practices.
2. Responsible for high Manufacturing Reporting Quality, Just-In-Time, and compliance to company standards.
3. Maintain good working relationships with internal and external customers.
4. Strive for continuous improvement in all aspects of the work environment, this includes active participation in company committees, project teams and relevant job training
5. Commit to your self-development goals as discussed with your supervisor and attend all company-sponsored training.
6. ISO 9001 training.

QUALIFICATIONS:

- 5 years of experience working in a manufacturing environment.
- Ability to read Engineering Drawing and Specifications.
- Experienced of procuring raw material, Electronic components and MRO.
- Experienced in vendor management and negotiations.
- Microsoft Office, Excel spreadsheet, Internet.
- Strong ERP system, Data Analysis and problem-solving skills
- Self-motivated, work well under pressure in a fast-paced and challenging environment
- Successful candidates must meet all requirements under ITAR (International Traffic in Arms Regulations and CGP (Controlled Goods Program)

DESIRED TO HAVE:

- Certification in Supply Chain Management.
- Inventory management certification.

Amphenol Canada is committed to developing inclusive, barrier-free selection processes and work environments. If contacted in relation to a job opportunity you should advise Amphenol, in a timely fashion, of the accommodation measures which must be taken to enable you to be assessed in a fair and equitable manner. Information received relating to accommodation measures will be addressed confidentially.